

**No.A-22016/04/2016-E.II**  
**GOVERNMENT OF INDIA**  
**MINISTRY OF ROAD TRANSPORT AND HIGHWAYS**  
**(ESTABLISHMENT II SECTION)**

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New Delhi, the 5<sup>th</sup> August, 2016

To

The Pay and Accounts Officer (NH.),  
Ministry of Road Transport and Highways,  
Kolkata.

**Subject:** Declaration of Shri Kaushik Basu, Chief Engineer as Head of Office and Drawing and Disbursing Officer for the CE's office(C & M) at Kolkata.

**Sir,**

The President is pleased to declare Shri Kaushik Basu, Chief Engineer as Head of Department and Head of Office for Ministry's CE's office(C & M) at Kolkata, Ministry of Road Transport & Highways, under Rule 14 of the delegation of Financial Rules 1978 with effect from 08.08.2016.

2. The President is also pleased to declare Shri Kaushik Basu, Chief Engineer as Controlling Officer in respect of all Gazetted/Non-Gazetted Officers working in Ministry's CE's office(C & M) at Kolkata for the purpose of TA etc. until further orders under SR 191.

3. The President is also pleased to authorize the above mentioned officer under SR 208 to sanction leave to Gazetted Officers working under him.

4. The exercise of these powers is subject to limitations prescribed in the Central Rules and Orders issued by the Govt. from time to time.

This issues with the approval of the Competent Authority & in supersession of all earlier orders in this regard.

Yours faithfully,

  
(Rajinder Kumar)

Under Secretary to the Govt. of India.  
Tel No. 23717379

**Copy also forwarded to:-**

1. Shri Kaushik Basu, Chief Engineer, Kolkata.
2. The Pay and Accounts Officer (Sectt.), M/o Road Transport & Highways, New Delhi.
3. Office of the Chief Engineer, Kolkata.
4. US(G)/W & A Section/Office order folder.